



YPW Professional Development Training Plan

Name: _____ Hire Date: _____ Training Year: _____

Classroom: _____ Age Group: ☐ Infants (0-17m) ☐ Toddlers (18m-2y) ☐ Preschool (3-5y) ☐ School Age (6-12y)

The purpose of this training plan is to ensure: (1) the annual training requirements for NAEYC & Texas Rising Star certification are met/maintained; (2) above-named staff completes their training by the end of the training year listed above; (3) the above-named staff knows their professional goals and is continuously working towards providing high quality early childhood education; (4) training expectations for the year are clear and understood by administrator and staff.

Professional Development Goals:(should directly relate to most recent performance evaluation)

1) _____

2) _____

3) _____

Training Plan: Teachers will receive at least **30** hours of child care training related to the age group they teach each year, not counting CPR /First Aid, Food Handlers, and Transportation. **Leadership team** will receive at least **36** hours of training (minimum of 6 hours in program administration). Trainings will be based off the core competencies and is not limited to self -instructional, CDA or CCP classes or College Credit hours that relate to Early child care.

Note: Only 10 hours of online training are allowed to go towards the required annual training.

Core competency	Training Tittle	Training Date	Number of hours	Date completed or reason not completed	Initials of staff after completed	Initials of Management after completed
	Transportation Safety		n/a			
	CPR & First Aid		n/a			
	Abuse & Neglect		1			
	Shaken Baby Syndrome & Abusive Head Trauma		1			
	Safe Sleep Practices & Preventing Sudden Infant Death Syndrome (SIDS)					
	Early Childhood Brain Development					
	Emergency Preparedness & Understanding building and Physical Premise Safety with Identification and Protection from Hazards such as Electrical, Bodies of Water, Traffic, etc.		1			
	Preventing & Controlling the Spread of Communicable Diseases, Including Immunizations		1			
	Administering Medication & Preventing and Responding to Emergencies due to Food or an Allergic Reaction		1			
	Handling, Storing and Disposing of Hazardous Materials with (746.3425)		1			

[illegible]

Time frame to be completed:_____ Date signed:_____

Signature of Teacher: _____ Signature of Director: _____

Core Competencies for Early Childhood Practitioners

- 1: Child Growth and Development
- 2: Responsive Interactions and Guidance
- 3: Learning Environments, Planning Framework, Curriculum and Standards.
- 4: Supporting Skill Development
5. Observation and Assessment
- 6: Diversity and Dual Language Learner
- 7: Families and Community Relationships
- 8: Health, Safety, and Nutrition
9. Professionalism and Ethics

Core Competencies for Early Childhood Administrators

- 1: Establishing and Maintaining and Effective Organization
- 2: Business and Operations Management
- 3: Human Resource Leadership and Development
- 4: Maintaining a Healthy and Safe Environment
5. Implementing a Developmentally Appropriate Curriculum and Environment
- 6: Instituting Family & Community- Centered Programing

Ideas for Teacher's / Staff Professional Development Goals

1. Avoid teacher burn out
2. Providing a Safe and Nurturing Environment.
3. Involve parents more
4. Cultivate a relationship with colleagues
5. Incorporate Mindfulness
6. Incorporate conscious discipline in classroom
7. Work with centers
8. Instilling a Love of Learning
9. Be on time with lesson plans (two weeks in advance)
10. Attend training sessions
11. Earning a Promotion
12. Pursue continuing education classes